

**The Kentucky Board of Licensure for
Marriage and Family Therapists**
December 17, 2015
Minutes

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The regular scheduled meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on December 17, 2015.

Board Members Present:

Mary Badami, Chair
Jane Prouty
Brien Hill
Karen Westbrooks
Marie Ruf
Carolyn Miller-Cooper

Occupations and Professions:

Amy Parker, Board Administrator

Office of the Attorney General:

Nicole Biddle, Board Attorney

Guests:

Danielle Whiteside

Board Members Absent:

Mary Ellen Yates

The December 17, 2015 meeting was called to order by Board Chair, Mary Badami at 12:39 p.m.

The Board reviewed minutes from the November 19, 2015 Board meeting. Jane Prouty motioned to approve the minutes as amended. Marie Ruf seconded the motion and it carried unanimously.

The Board reviewed the FY15 Monthly Financial Reports for July 1, 2015 through November 30, 2015.

O&P Report

Amy Parker informed the Board that board members who did not sign up for direct deposit of payroll/travel reimbursement payments should have received a Bank of America debit card in which payments would be automatically loaded. Anyone who did not sign up for direct deposit and did not receive the card should contact Susan Ellis.

Ms. Parker reminded board members to be sure to get an itemized hotel bill for travel expense reimbursement which list out the days separately and itemizes charges as much as possible.

Ms. Parker reminded the Board to be mindful of board administrator limitations with regard to legal or investigative services. O&P is only authorized by statute to provide "administrative services, technical assistance and advice" to the boards it serves.

Additionally, Ms. Parker advised that board members, visitors, and guests should park in the parking lot of the shopping center across the street, avoiding the area directly in front of the pizza restaurant (DaVinci's).

Attorney Report

Nicole Biddle advised that she will confirm the regulation changes are final.

Old Business

a. Board Member Reports/Tasks -

1) CEU fee – After reviewing a handout and discussion, this will be continued in January.

2) Board Organization – Information continues to be collected and will be discussed upon completion.

b. Supervisor/Supervision Requirements – This will be discussed further at the January meeting.

c. Discussion of ethics regulation to reflect AAMFT code of ethics – To be discussed in March

New Business

The Board reviewed correspondence received from Danielle Whiteside. Marie Ruf motioned to accept the client contact hours and supervision hours as it relates to an apparent administrative error. Karen Westbrooks seconded the motion and it carried unanimously. Karen Westbrooks motioned to approve Ms. Whiteside's new associate application with provisions. Brien Hill seconded the motion and it carried unanimously.

The Board reviewed correspondence received from Sara Collins. This was discussed and will be approved.

The Board reviewed correspondence received from Morgan Ash. Karen Westbrooks motioned to approve Morgan Ash to continue practicing without penalty, but to be sure and comply with 201 KAR 32:035 Section 3 regarding the number of supervision hours and submit a copy of this letter with Ms. Ash's renewal. Brien Hill seconded the motion and it carried unanimously.

The Board discussed their 2016 meeting dates which will be as follows: January 28, February 25, March 24, April 28, May 26, June 23, July 28, August 25, September 22, October 27, November 17, and December 15.

The Board discussed elections. Jane Prouty motioned to nominate Mary Badami for Chair. Brien Hill seconded the motion and it carried unanimously. Carolyn Miller-Cooper motioned to nominate Karen Westbrooks for Vice Chair. Brien Hill seconded the motion and it carried unanimously. Marie Ruf motioned to nominate Marie Ruf for Secretary. Carolyn Miller-Cooper seconded the motion and it carried unanimously.

The Board reviewed information regarding the upcoming 40th Annual FARB Forum.

The Board reviewed information regarding ATP Innovations in Testing 2016.

The Board discussed the December Telehealth Board Meeting. Karen Westbrooks attended the meeting and briefly advised the Board of what was discussed.

The Board discussed the regulation changes and implementation. The regulations 201 KAR 32:025 and 201 KAR 32:035 would take effect January 2016. The regulation 201 KAR 32:060 would take effect January 2017.

Complaints/Other Legal Matters

- 2014-005 – Pending Hearing
- 2014-007 – Pending Hearing
- 2015-001 – Pending Hearing
- 2015-003 – Pending Investigative Report

Application Review

Jane Prouty motioned to approve all applications, renewals, audits, inactive status requests and Provider Applications as reviewed and approved by the Committees which met today. Karen Westbrooks seconded the motion and it carried unanimously.

Karen Westbrooks motioned to approve Rebekah Burke for licensure. Jane Prouty seconded the motion and it carried unanimously.

Carolyn Miller-Cooper motioned to approve the ratifications of applications, renewals, audits and provider applications reviewed and issued following the last meeting and prior to this meeting. Karen Westbrooks seconded the motion and it carried unanimously.

Associates:

The following applications for Marriage and Family Therapy Associates were approved:
None

The following applications for Marriage and Family Therapy Associates were deferred:
Laura Arney

The following applications for Marriage and Family Therapy Associate were approved with provisions: *Danielle Whiteside*

The following applications for Marriage and Family Therapy Associate were denied:
None.

The following Plans of Supervisions for Marriage and Family Therapy Associates were approved: *Cheryl Gilbert, Tonia Gonzalez, Kimberly Hawkins, Rachel Heyne, Erin Hightower*

The following Plans of Supervisions for Marriage and Family Therapy Associates were approved with provisions: *None.*

The following Plans of Supervisions for Marriage and Family Therapy Associates were deferred: *Erin Aiello, Rhea Caudill*

The following Renewals for Marriage and Family Therapy Associates were approved: *Terry Baker, Desiree Brown-Daughtry, Kensi Duszynski, Jacob Hamlin, Lisa Nugent, Reagan Smith, Geoffrey Whiteman*

The following Renewals for Marriage and Family Therapist Associate were deferred: *None.*

The following Renewals for Marriage and Family Therapist Associate were approved with provisions: *None.*

The following Renewals for Marriage and Family Therapy Associate were denied: *None.*

LMFT:

The following applications for Marriage and Family Therapist were approved: *Karen Bess*

The following applications for Marriage and Family Therapist were approved with provisions: *None.*

The following applications for Marriage and Family Therapist were deferred: *None.*

The following applications for Marriage and Family Therapist were denied: *None.*

The following applications for Marriage and Family Therapist reinstatements were approved: *None.*

The following applications for Marriage and Family Therapist reinstatements were deferred: *None.*

The following Renewal Audits for Marriage and Family Therapists were approved: *Sara Collins, Donald Nims, Matthew Roberts, Lonna Smith, Harold Tokle*

The following Renewal Audits for Marriage and Family Therapists were approved with provisions: *None.*

The following Renewal Audit for Marriage and Family Therapists were deferred: *Wallace Kent Hicks*

Continuing Education Applications were reviewed. They will be posted on the website as soon as possible at <http://mft.ky.gov> under Resources/Continuing Education.

Status Report as of 12/17/2015

- Active Licensee's for Marriage and Family therapist.....538
- Active Permits for Marriage and Family Therapy Associates.....152
- Total Active Licensees and Permits.....690
- Total Inactive Licensees.....12

The next meeting of the Marriage and Family Therapy Board has been scheduled for January 28, 2016 beginning 12:30 p.m. at 911 Leawood Drive, Frankfort, KY 40601. Committees will meet at 8:30 a.m.

Jane Prouty motioned that travel and per diem be paid to those who attended the regular Board Meeting on December 17, 2015. Brien Hill seconded the motion. The motion passed unanimously.

Marie Ruf motioned to adjourn, seconded by Karen Westbrooks. The motion passed unanimously. Ms. Badami adjourned the meeting at 2:58 p.m.

Respectively Submitted:

Amy Parker,
Board Administrator